



PHILIPPINE SCHOOL DOHA

RESERVATION PROCEDURE



OLD STUDENTS

FOR SY 2024 – 2025

1. Fill out the Reservation Form (downloadable from Student E-desk or School Website)
2. Submit the filled - out Reservation Form with the following requirements:
 - ✓ Copy of updated passport (parents & students)
 - ✓ Copy of updated QID (parents & students)
 - ✓ Copy of updated Hamad Health Card (student only)
3. You may submit these documents to the Records Office – Window 1 or Window 2 or send the scanned files and filled out Reservation form to psd_registrar@psdqatar.com or jennifer.arellano@psdqatar.com
4. You may pay over the counter at the school cashier or online payment thru *Ahli Bank* and email the transaction receipt to the school Finance department – accounts@psdqatar.com