

RESERVATION & ENROLMENT SCHEDULE



For School Year 2026 – 2027

Grade 1 – Grade 12 - OLD Students Only

The Reservation for the Morning Slot is on a First Come – First Served Basis Only.

Only Face to Face Transaction - By appointment

No Online and No Email Reservation will be processed.

The Reservation Appointment Booking portal via school website (<https://www.picktime.com/home/psd>) will open on October 12, 2025 (9:00am) onwards

Reservation Schedule: October 29 – December 10, 2025

Enrolment Schedule: May 10 - July 9, 2026

Senior High School Academic Tracks (Grades 11 & 12)

GAS – General Academic Strand

HUMSS – Humanities & Social Sciences

ABM – Accountancy & Business Management

STEM – Science & Technology, Engineering & Mathematics

Reservation Fee

QR 200 - Grade 1 to Grade 10

QR 500 – Grade 11 & Grade 12

Note: Reservation Fee is Non - Refundable but deductible upon enrolment.

KINDLY NOTE

Strictly Only One Booking per family is required.

Please be reminded that each appointment booking shall only cover one student or siblings /per family. If the reservation form is submitted by someone other than a parent, an authorization letter from the parent must be presented. Thank you for your cooperation and understanding.



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RESERVATION PROCEDURE – Over the Counter Transaction Via Appointment System Only

Only those with appointment for the day will be accommodated. Limited slots in the morning session.

OLD STUDENTS - FOR SY 2026 – 2027

- 1. Set an appointment via the school website appointment system/ portal under the name of any of the three (3) Records Staff Personnel.**
- 2. Present the screenshot of the email booking confirmation at the gate.**
- 3. Submit the filled out Reservation Form (downloadable from Student E-desk or School Website) to Window 1 or Window 2 with the copy of the following requirements:**
 - ✓ Updated Passport (parents & students)**
 - ✓ Updated QID (Parents & Students)**
 - ✓ Hamad Health Card (Student)**
- 4. Pay the reservation fee over the counter at the school cashier (cash only)**
- 5. Keep your receipt and the copy of your child's reservation form**



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Tentative Schedule of Classes for SY 2026-2027

Grade 1 - 3

AM – 7:10am - 11:45am

PM – 12:30pm – 5:05pm

Grade 4 – 10

AM – 7:10am – 12:10pm

PM – 12:30pm – 5:30pm

SHS – Grade 11 & 12

10:30am – 5:30pm