



JHS, SHS hold PSD offices' presentation
by Keizha Nunez and Ryan Rei Bienes

Philippine School Doha hosted its annual Orientation Program for the Junior High School Department and Senior High School to introduce the different offices of the school through a variety of presentations and speeches on August 22/27, 2024 at the Edgar V. Bondoc Gymnasium.

Mrs. Marijoe Manalastas-Caparas of **First Aid Unit** shared the facilities, services, and programs that could be offered in FAU, and noted reminders for the students' health. The office also reminded every student to bring a Hygiene Kit Checklist and gave reminders to the medical officers of each class.

Mrs. Melissa R. Montayre, the Vice Principal of the **Office of Student Affairs**, shared a list of the services that they could provide: curricular, co-curricular and extracurricular activities, interest clubs, sponsored clubs such as the Supreme Student Government, The Link, and Citizenship Advancement Training (C.A.T.) and the calendar of events for this academic year.

Under the OSA, the **Prefect of Discipline**, presented by **Mrs. Myla P. Cula**, reiterated all of the prohibitions, minor and major offenses and their respective consequences, tardiness procedure, proper grooming, and policies on gadgets, musical instruments, and confiscated items.

Additionally, **Mr. Jose P. Santos Jr.**, Vice Principal of the **School Maintenance and Services Department**, discussed the various services in maintaining the school

facilities, security, and improvement for the welfare of the students. He ended his presentation with safety reminders to be followed around the campus.

Furthermore, **Mrs. Maidie P. Acosta** of the Library explained the rules and protocols, lost library card policy, policy of the Audio-Visual Room (AVR), and its services such as Literary Support, Online Research Support, and its new Printing Service. Alongside that, she also announced the upcoming library activities like the Book to Movie Scene Reenactment, Literary Art Competition, Library Advocacy, Book Theme Photography, Library Playlist, and Research Quest Challenge.

As for the **Office of Guidance Services (OGS)**, Vice Principal **Mr. Jerome B. Constantino**, introduced the staff and different services. The services include the Homeroom Guidance Session, Individual Student Planning Service, Orientation Service, Information Service, Career Guidance and Counseling Service, College Admission Assistance Service, and more.

In alignment with PSD's research-adept vision and mission, the **Quality Assurance and Accreditation Department (QAAD)**, through Dr. Julie Ann Real, explained the criteria for research preparation and discussed the processes for international publication in greater detail.

Meanwhile, Vice Principal **Michaelino A. Saratan** from the Records Office reminded the students about the schedules and policies of reservation, enrollment, student ID release as well as information about the Make-up and Completion class and the request of records and certificates. Lastly, Vice Principal of the Accounts Office, **Mrs. Anabella I. Guzman** talked about school fees of the school. Among those are school fees, canteen fees, bus fees, locker rental, and school supplies and uniforms return and exchange.

Inspirational messages of PSD Alumni from four different strands were shared during the SHS orientation. They offered advice on enjoying the moment, staying focused on their goals, and realizing how PSD's senior high school experience helped them in both university and work life. After work-life, the alumni who gave their inspirational messages were Shereese G. Sanoria, Jeffren O. Llanto, Andrei Sanchez, Xandre Acosta. PSD Alumnus Xandre Acosta reminded in his message, ***"Nothing good ever comes easy."***

The Orientation Program is held at the beginning of every school year to help remind them and let them familiarize themselves with the offices and services that can be offered throughout the year.



Mrs. Marijoe Manalastas-Caparas gives the FAU's contact information.



Mrs. Melissa Montayre introduces the services of OSA to the students.



Mr. Jerome B. Constantino reminds the audience that the OGS heroes are just one call away.



Mrs. Myla Cula instructs the students about the function of the POD office.



A Senior High School student asks a question regarding the availability of medicines in the case of severe eczema.



The Senior High School department gives their undivided attention during the orientation.



The Junior High School Department pays attention to the speakers during the discussion on the functions of each office in PSD.



C.O.C.C. applicants look after the students and remain committed to their service.



The Grade 7 advisers and subject teachers pose before the camera along with the Vice Principal and Secretary of the JHS Department.



Mr. Michaelino A. Saratan explains the mission of the Records office.