



## **ENROLMENT PROCEDURE FOR OLD STUDENTS - SY 2026 -2027**

### **ENROLMENT SCHEDULE**

**May 10 – July 9, 2026**

**Tentative Opening of Classes - August 2, 2026**

#### **Student Enrolment via Email**

1. Download the Enrolment Form & School Policy Agreement Form from the school website.  
<https://psd.sch.qa/admission/reservation-enrolment-old-student/>

2. Fill out the Enrolment Form and sign the School Policy Agreement Form.

3. Submit all the student's updated documents together with the filled out **Enrolment Form** & signed **School Policy Agreement Form** - (**SAT Agreement Form** - for incoming Grade 11 only)

to: [psd\\_registrar@psdqatar.com](mailto:psd_registrar@psdqatar.com) & [jennifer.arellano@psdqatar.com](mailto:jennifer.arellano@psdqatar.com)

a. copy of passport (parents & student)

b. copy of Qatar ID (parents & student)

c. copy of Hamad Health Card (student) as per MOEHE requirement

**\* (disregard this, if all documents have been submitted during the reservation schedule)**

4. Please settle the enrolment fees through Ahli Bank or CBQ via their online payment platforms. For the applicable enrolment fees for School Year 2026–2027, kindly refer to the School Fees section on the official school website.

<https://psd.sch.qa/admission/school-fees/>

<b>Bank Name: Ahli Bank Q.S.C.</b> Account Name: Philippine School Doha Account Number: 0012-299839-325 IBAN: QA39ABQQ00000000012299839325 Swift Code: ABQQQAQAXX Branch: Main	<b>Bank Name: Commercial Bank of Qatar</b> Account Name: Philippine School Doha Account Number: 4060696769002 IBAN: QA80CBQA000000004060696769002 Swift Code: CBQAQAQA
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5. Send the copy of the transaction receipt to the following Finance Department email adds:

[sherryl.castuera@psdqatar.com](mailto:sherryl.castuera@psdqatar.com), [dulce.mararac@psdqatar.com](mailto:dulce.mararac@psdqatar.com), [cherry.gomez@psdqatar.com](mailto:cherry.gomez@psdqatar.com)

6. You shall receive a confirmation receipt of your email.

7. Enrolment Completed.

**Note: Incomplete documents will not be processed.**

**\*The sectioning/ class grouping will be posted in the school website  
two (2) days prior to the opening of classes**