



PHILIPPINE SCHOOL DOHA

DOHA, QATAR

RECORDS OFFICE

ENROLMENT PROCEDURE FOR OLD STUDENTS - SY 2025 -2026

ENROLMENT SCHEDULE

May 11 – July 10, 2025

Tentative Opening of Classes - July 27, 2025

Over the Counter / Manual Enrolment System (No appointment Needed)

1. Secure and sign the printed Enrolment Form and the School Policy Agreement Form (*downloadable from the school website and student E-desk*).
2. Submit to the Records Office all the updated documents;
 - a. copy of passport (parents & student)
 - b. copy of Qatar ID (parents & student)
 - c. copy of Hamad Health Card (student) as per MOEHE requirement
**(disregard this if all documents have been submitted during the reservation)*
3. Submit the to the school clinic the completed Health Information Sheet and Recommended Immunization Record - Qatar Form (*downloadable from the school website*)
4. Submit the enrolment form to the Records Office for validation.
4. Then proceed to the cashier for the payment of Enrolment Fees. (cash only)

Student Enrolment via Email

1. Download the Enrolment Form & School Policy Agreement Form from the school website.
2. Fill out the Enrolment Form and sign the School Policy Agreement Form.
3. Submit all the student's updated documents together with the filled out Enrolment Form & signed School Policy Agreement Form to psd_registrar@psdqatar.com or jennifer.arellano@psdqatar.com
 - a. copy of passport (parents & student)
 - b. copy of Qatar ID (parents & student)
 - c. copy of Hamad Health Card (student) as per MOEHE requirement
**(disregard this if all documents have been submitted during the reservation)*
3. Submit the to the school clinic the completed Health Information Sheet and Recommended Immunization Record - Qatar Form (*downloadable from the school website*)
Clinic email add: marijoe.caparas@psdqatar.com
4. Pay the Enrolment Fees through Ahli Bank or CBQ online payment.
5. Send the copy of the transaction receipt to accounts@psdqatar.com.
6. You shall receive a confirmation receipt of your email.

We accept walk-ins for the enrolment. No need for appointment.

Note: Incomplete documents will not be processed.

***The sectioning/ class grouping will be posted in the school website
two (2) days prior to the opening of classes.**



PHILIPPINE SCHOOL DOHA

Enrolment Advisory for Incoming Grade 11 Students

SY 2025-2026

The Philippine School Doha would like to inform all incoming Grade 11 students that enrolment will be conducted under the ***Strengthened Senior High School (SSHS) Program***, in accordance with the directive of the Department of Education of the Republic of the Philippines.

As part of the enrolment process, students are required to select four (4) elective subjects for the entire academic year from the official list of offerings provided by the school. Please be advised that each elective has a limited number of slots. Should a selected elective reach full capacity, students will be asked to choose from the remaining subjects with available slots.

While final preparations for the implementation of this new program are ongoing, the official ***new enrolment schedule*** for incoming Grade 11 students will be announced soon by the Office of the Principal.

We sincerely appreciate your cooperation and understanding as we strive to ensure a smooth and organized new academic year.

Thank you.

Philippine School Doha Administration



PHILIPPINE SCHOOL DOHA
Doha, Qatar

Class Schedule for SY 25-26

Grade Level	AM Shift	PM Shift
K2	7:10 – 10:10	10:40 – 1:40
Grade 1	7:10 – 11:45	12:30 – 5:05
Grade 2	7:10 – 11:45	12:30 – 5:05
Grade 3	7:10 – 11:45	12:30 – 5:05
Grade 4	7:10 – 12:10	12:30 – 5:30
Grade 5	7:10 – 12:10	12:30 – 5:30
Grade 6	7:10 – 12:10	12:30 – 5:30
Grade 7	7:10 – 12:10	12:30 – 5:30
Grade 8	7:10 – 12:10	12:30 – 5:30
Grade 9	7:10 – 12:10	12:30 – 5:30
Grade 10	7:10 – 12:10	12:30 – 5:30
Grade 11	10:30 - 5:30	
Grade 12	10:30 – 5:30	